

Memorandum of Understanding Between the Friends of the Sisters Library and the Deschutes Public Library

The Friends of the Sisters Library (“Friends”) was established prior to the approval by voters of the Deschutes Public Library District (the “Library”) in 1999. Before 1999, the Friends organization was associated with the Sisters library, which operated semi-independently.

Since 1999, both the Friends and the Library have endeavored to work in a cooperative and supportive manner recognizing that 1) all Library branches operate as a single service to District residents without regard to location, 2) each Friends group is an independent 501(c)(3) non-profit organization and 3) both groups jointly promote the primary mission of the Library:

Residents of Deschutes County freely and openly access ideas and information to enrich their lives and build community through life-long learning opportunities consistent with the responsible application of Library resources.

This Memorandum of Understanding (“MOU”) is intended to clarify roles of all parties and foster and strengthen relationships between the Library and the Friends.

This MOU shall begin on January 1, 2014 and continue through June 30, 2016. This MOU will automatically renew for an additional three-year period on July 1, 2016 unless one of the parties requests a review prior to the expiration date. All parties shall be invited to participate in the review and renewal of the MOU.

THE LIBRARY AGREES:

1. To share with the Friends the Library’s Results Priorities at the beginning of each Library fiscal year and discuss with Friends how their resources might best support district initiatives.
2. To provide the Friends with an update of how donations are applied.
3. To provide a designated display space for Friends membership brochures and other Friends promotional materials.
4. To provide each Friends organization with space in the Library for book storage, sorting and book sales, as space is available and does not interfere with Library service priorities. The Library may enter into more formal agreements with each of the Friends with respect to the arrangement for such space.

EACH OF THE FRIENDS AGREE:

- A. To permit one or more members of the Library administration to attend all meetings of its Board, as a non-voting presence at such meetings, and to include on each meeting agenda a Library report by the Library’s representative(s).

- B. To utilize all funds that they raise to support Friends' activities, Library programs, services, and other Library-defined needs.
- C. To obtain approval from the Library for any gift of physical items offered to the Library by the Friends.
- D. To provide public support for the Library and its policies, and engage in advocacy efforts on behalf of the Library, in each case to the extent as the Friends' limited resources of time, personnel and money may reasonably permit, under the guidance of the Library and the Library Board.

AUTHORITY AND SIGNATURES: Each of the individuals signing below have the authority to commit the organization he or she represents to the terms of this MOU, and do so commit by signing below.

Ann Malkin, Board Chair
DESCHUTES PUBLIC LIBRARY

Ann C Malkin 1-13-14
Signature Date

Peg Bermel, President
FRIENDS OF THE SISTERS LIBRARY

Margaret F. Bermel 1/20/14
Signature Date